

Wales Cultural Council Meeting Minutes

Call to order

- A meeting of the Wales Cultural Council (WCC) was held at the Wales Town Offices on January 9, 2019. The meeting was called to order by Meghan Matczak at 6:57 pm. Attendees included Amy Adams, David Yutzler, Laura Foster and Meghan Matczak. Council Chair, Sue Gregory was not in attendance .
- A motion was made by David, seconded by Amy, nominating Meghan to act as chair for tonight's meeting. The motion passed unanimously.

Minutes

- The minutes of the 1/2/19 meeting were reviewed. Meghan made a motion to approve as written, seconded by David. The motion passed unanimously.

Old Business

- The following available financial information was reviewed:
 - Ledgers for 2016-12/2018
 - Approved grants list from MCC website
 - Existing cultural council files, which included requests for payment made by grant recipients
- After reviewing available documentation, a voucher was completed requesting payment for the following grant recipients:
 - John Root, Greg Maichack, and John Porcino.
- W-9 forms are missing for Greg Maichack and John Root. Amy will request that they be submitted ASAP
- No request for payment could be found for Henry Lappen. David will contact Mr. Lappen to ask for documentation (invoice, W-9) be submitted ASAP.
- Amy made a motion to deny applications for Hilltown Families, Domestic Violence Task Force, and either the Jazz or Latin band, pending a conversation with the High School about which band they might prefer to have perform for students (Meghan will contact the school about this). The motion was seconded by Meghan and passed unanimously (Note: denial letters had previously not gone out based on advice from Mass Cultural Council that we wait until we had a better sense of the amount of unencumbered funds).
- Based on current information, the council believes that there will be \$7,506.90 of unencumbered funds available for granting in 2019. There was discussion that the council would like to approve all other grant applications and also set aside approximately 15% of the funds for Old Home Day (\$1,100). No motions were made and further decisions regarding grant approvals have been tabled until next meeting.

New Business

- Kristen has resigned as a member of the Cultural Council
- David was sworn in as a council member prior to the meeting

Next Meeting

- January 23, 2019 at 6:45 pm at the Wales Town Offices with agenda items to include finishing the MCC Annual Report and making final decisions regarding grant applications.

Adjournment

- A motion to adjourn was made by Amy, seconded by Meghan, at 7:58 pm. The motion passed unanimously.

Respectfully submitted by Amy Adams, Secretary