

Select Board – Town of Wales, Massachusetts  
**Minutes** March 20th, 2018  
3 Hollow Road, 1<sup>st</sup> Floor, Wales, Massachusetts 01081

Members Present: *Chair, Ed Boyce(JH) & Clerk; James Whalen (JW)*  
*Remote Participation: Vice Chairman, Jeff Vannais (JV); ZBA Chair, Joel Jette (JJ)*  
*Absent: Executive Secretary: Janine Drake*  
*Others Present: Leon Givner*

**Open and Welcomed at 6:01pm**

**\*Motion 03202018-1:** Jeff Vannais (JV) Made a motion to alter the agenda outline.

**Seconded by:** James Whalen (JW). **Roll Call Vote:** Boyce: Yes; Vannais: Yes; Whalen: Yes.

**New Business:**

**ZBA Secretary Salary Discussion:**

**\*Motion 03202018-2:** JV made a motion to pay the ZBA Secretary \$12.00 contingent on the Planning Board Clerk receiving the same salary. **Friendly Amendment:** JV made a motion to set the ZBA Secretary Salary at 12.00 per hour. **Seconded by: JW Roll Call**

**Vote:** Boyce: Yes; Vannais: Yes; Whalen: Yes.

**Discussion:** James asks for a Friendly amendment to strike the contingency clause. JV agrees.

**Olde Home Day (OHD)**

Christine, Nicole and Jeff Vannais met on Saturday to go over plans. Auntie Kathy will not be joining us. Tantasqua Marching Band will be participating, we thank Tantasqua School Board, Chair, Michael Valenzola, for setting up the band to march.

**Central Procurement Chapter 30B Policy :**

Review of 30B research. A written policy is needed for 30B town preferences.

**\*Motion 03202018-3:** JV made a motion to accept the Chapter 30B Policy as proposed with the correction with the wording of “exposed” to “disposed of”.

**Seconded by: JW Roll Call Vote:** Boyce: Yes; Vannais: Yes; Whalen: Yes. **Discussion:** JV mentioned that policies such as this are coming about as something as a “done deal”; especially in reference to most deals and not specifically this one.

**Select Board FY2019 Budget Request:**

JV asked about raises and elected officials. Chief Records Access Officer needs to have \$450.00 added to the Executive Secretary salary line item. Question about a Grant Writer and which department it would go under. We need to strike the MMA event, IT and Conservation Laptop.

**\*Motion 03202018-4:** JV made a motion to accept the budget proposal as presented with changes to Selectmen’s Secretary account raised by \$450.00 for the Chief Records Access Officer, IT expenses in the amount \$5,800, PVPC assessment amount needs to be looked into further and the Beaver Control item shall be level funded, also strike MMA for \$2,000.00, for a total budget amount \$41,331.91

**Seconded by: JW Roll Call Vote:** Boyce: Yes; Vannais: Yes; Whalen: Yes.

**Discussion:** None.

**Central Procurement Line Item Discussion:**

**\*Motion 03202018-5:** JW made a motion to level fund Building Maintenance and to recommend setting Central Procurement line item at \$48,000.00.

**Seconded by: JW Roll Call Vote:** Boyce: Yes; Vannais: Yes; Whalen: Yes. **Discussion:** None.

⊗ **Senior Center Heather Weston / Open Position Discussion:**

Anne King is currently our acting director.

**\*Motion 03202018-6 JW** made a motion to accept and post the job description for Executive Director of the Senior Center, contingent upon proof reading prior to posting.

**Seconded by: JV Roll Call Vote:** Boyce: Yes; Vannais: Yes; Whalen: Yes.

**Discussion:** Soliciting Resumes and post for resumes, a week to post, 4 weeks from tonight due at close of business on Tuesday, April 10<sup>th</sup>, 2018.

**\*Motion 03202018- 7 JW** made a motion to authorize Janine to expend up to \$200.00 out of Selectmen's Expense to post the Senior Center Director's position in various relevant publications.

**Seconded by: JV Roll Call Vote:** Boyce: Yes; Vannais: Yes; Whalen: Yes. **Discussion:** None.

⊗ **MassDOT Chapter 90 Reimbursement Request-Monson Road:**

**\*Motion 03202018-8 JW** made a motion to authorize Ed to sign the Chapter 90 request for \$16,370.

**Seconded by: JV Roll Call Vote:** Boyce: Yes; Vannais: Yes; Whalen: Yes.

⊗ **RMV-1 Form to Sign for the Transfer Station Tractor:**

**\*Motion 03202018-9 JW** makes a motion to authorize Ed to sign the RMV-1 form for the Rhino Loader.

**Seconded by: JV Roll Call Vote:** Boyce: Yes; Vannais: Yes; Whalen: Yes.

**Discussion:** JW made mention to run a check on the VIN #.

**\*Motion 03202018- 10 JW** makes a motion to go into a 5 minute Recess at 8:00pm

**Seconded by: JV Roll Call Vote:** Boyce: Yes; Vannais: Yes; Whalen: Yes.

**Ed Boyce calls meeting back into order and opens at 8:06pm.**

⊗ **Letter from Concerned Property Owner for Possible Abatement Opportunities:**

91 Union Road

**\*Motion 03202018-11 JW** makes a motion to authorize JW to have a conversation with the property owner.

**Seconded by: EB Roll Call Vote:** Boyce: Yes; Vannais: Yes; Whalen: Yes.

⊗ **Caucus Signing of the Warrant:**

**\*Motion 03202018-12 JW** makes a motion to sign the warrant, however also sign corrected version as required.

**Seconded by: JV Roll Call Vote:** Boyce: Yes; Vannais: Yes; Whalen: Yes.

⊗ **Motion 03202018-13 JW** made a motion to accept the minutes of 3/15/2018 with 1 minor correction.

**Seconded by: JV Roll Call Vote:** Boyce: Yes; Vannais: Yes; Whalen: Yes. **Discussion:** None.

⊗ **Motion 03202018-14** Motion to Adjourn at 8:20 pm by JV. **Seconded by: JW**

**Seconded by: JV Roll Call Vote:** Boyce: Yes; Vannais: Yes; Whalen: Yes.

**Discussion:** None.

*Respectfully submitted,*

*James Whalen: Select Board, Clerk & Janine C. Drake: Executive Secretary*