

Town of Wales
Council on Aging

Date: 4 October 2018

Time: 1:00 PM

Place: Wales Senior Center

Agenda:

Call to Order at 1:00 PM by Pepper Wheeler, Chair

In Attendance:

Patricia (Pepper) Wheeler, Chair

Robert Herbert, Vice Chair

Jean Herbert, Secretary

Joyce Pickering

Gina Roy, Director of Senior Center

James Cadieux

Approval of Minutes: Minutes of meeting 6 September 2018 were distributed. Motion to approve minutes made by James Cadieux and seconded by Robert Herbert and approved by voice vote.

Old Business:

Volunteer Recognition Plaques: Discussion of these plaques was continued from last month. Pepper Wheeler provided an expanded list of volunteers after receiving a list from Gina Roy from records in the Senior Center. Rob and Jean Herbert will look for a company to engrave the plaques.

Gina Roy provided an updated copy of the Senior Center Usage Document. A refundable deposit of \$25 will be charged to all parties using the Senior Center to cover any cleaning costs that were not completed by the users. In addition, no one can use the kitchen to prepare food.

Gina Roy reported that the floors were refinished and they look very good. She also reported that they are slippery when wet and signage was posted to advise people to be careful in wet weather. New slip resistant mats were purchased for the kitchen.

Gina Roy provided an update of Senior Center Activities. The first Bingo in September had 9 participants and October participation increased to 12. A van trip was made to the Big E and the Smith College Flower Show. There are no trips planned for October due to two trips occurring in September and numerous medical appointments in October.

Jim Cadieux provided a maintenance report on the Senior van.

-The rear brake pads on the van were replaced at a cost of \$137.

- Bruce Cadieux informed Jim Cadieux that the tires on the van need to be replaced or the van will be pulled from service. Jim feels that the van needs snow tires and will be pricing the tires from several vendors. If the cost of the tires exceeds the remaining maintenance budget, the council will ask the Board of Selectman (BOS) for additional funds.

- He indicated that the step rails on the sides of the van were scraped and will be painted in good weather.

Gina met with the BOS and the Blue Cross/Blue Shield Grant request for electronic ID and record keeping was submitted and will be reviewed on the 5th of October. If not selected, Gina will resubmit for further consideration.

Security of the Senior Center and property:

Pepper Wheeler met with Ed Boyce about entrance security and he suggested a key card system that would cost several thousand dollars. The COA discussed using either game cameras or inexpensive security cameras that use a phone app for notification of unauthorized entry. A motion was made by Rob and seconded by Jean to purchase 2 or 3 cameras for placement inside and outside of the building. The motion carried unanimously by voice vote. Funding will come from donations. Gina will write a letter to the BOS informing them of proposed security measures.

New business:

In November, there is a trip to Smith College for the Chrysanthemum Show and visit to Christmas Tree Shop and the Holyoke Mall.

Gina noted increased attendance at lunch for this month.

Quarterly budget report was prepared by Gina for submission to the BOS and she provided a copy for the council. Discussion covered several budget items: Lunch revenues are down a bit and she is going to work on increasing the number. Lunch donations pay for the food while salaries are paid for by the town appropriation. The gift account provides money for cook's mileage to obtain food items. Rob made motion to accept the budget as submitted. James Cadieux seconded, Budget was approved.

COA is given \$14000 for the year for expenses. July to Sept spending was \$3442.55

Now that the floors have been refinished, the new TV will be set up. Gina believes there might be active cable capability already in the building. The TV is internet ready.

Discussed the Bingo donations and thought \$1 per card would be more appropriate rather than \$1 per player. The idea was not to make money but to allow for other prizes.

The Town Clerk has asked to update phone numbers for COA members on Town web site. Members were allowed to opt out.

Meeting adjourned at 2:05PM

Approved

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