

Town of Wales
Council on Aging

Date: 1 November 2018

Time: 1:05 PM

Place: Wales Senior Center

Agenda:

Call to Order at 1:05 PM by Pepper Wheeler, Chair

In Attendance:

Patricia (Pepper) Wheeler, Chair

Robert Herbert, Vice Chair

Jean Herbert, Secretary

Joyce Pickering

Gina Roy, Director of Senior Center

Approval of Minutes: Minutes of meeting 4 October 2018 were distributed. Motion to approve minutes made by Jean Herbert and seconded by Joyce Pickering and approved by voice vote.

Old Business:

Volunteer Recognition Plates: Volunteer recognition plates were produced by Things Remembered in the Holyoke Mall. The font type and size were saved by Things Remembered to use in the future. The plates were installed on the wooden plaque and placed on the wall of the Senior Center. The new names will be announced at the Volunteer Thank You event. This action is complete for this year. New nominations will be accepted and considered once a year.

TV Set-up: The TV and DVD player were set up and WiFi Apps are functioning. Cable access in the room did not appear to function. Some DVDs have been donated and more donations will be requested from the community.

Review of Senior Center Oct Activities: Gina Roy provided an update of Senior Center Activities. Bingo in October had 12 participants. A charge of \$1 per card will start in November. Prize donations, including lottery tickets will be accepted. The painting class had 5 participants. The next painting class is planned for January. The hall was used for a Celebration of Life. Fifty-five people attended. Maximum occupancy of the room should be determined and posted. Monday afternoon cribbage averages 15 people and Wednesday afternoon pitch league averages 20-25 people.

Van usage/maintenance: Jim Cadieux obtained two quotes for van tires – one for snow tires and one for all-season tires. A decision was made to go with snow tires that will be switched out annually with the all-season tires now on the van.

Senior Center Security: Two security cameras were purchased and paid for by donation. After installation, cameras will only be turned on during un-occupied periods.

New business:

Upcoming Events for Senior Center: The Fall Chrysanthemum Show at Smith College will occur on November 5th. The 7th is craft day. Christmas cards will be made and adult coloring is available. On Veteran's day, 'Thank You' coffee and donuts will be served all day. An Osbourne Books representative will be available on Veteran's Day for holiday book purchases. Bingo will be on the 13th. There will be a breakfast on the 14th to see if this will be popular. Thanksgiving Dinner will be on the 20th.

Discuss Financial/Budget Balances: A budget report was provided to the COA. Senior van expenses were reviewed. Increased costs were due to elevated gas prices and more van trips. Driver hours have averaged 11 hours/week which is less than the budgeted 15 hours. The vehicle maintenance budget of \$800 will be in the red after the snow tires are purchased. Country Bank generously donated \$2000 to be used as needed. The funds were placed in the COA gift account and some of these funds will be used to complete purchase of the snow tires for the van. Income and expenses are attached.

Grant for Outreach Position: This is an annual grant for which the town must re-apply. Some requirements for the grant have not been fulfilled. A plan for extended closure of the Senior Center must be developed. Gina prepared the extended closure plan and submitted it to the town office and the Chair, COA.

Gina is being recertified in CPR and basic first aid on Nov 3rd. Training in use of the Senior Center's Automated External Defibrillator (AED) is also suggested.

Van Driver Back-up: On paper, there are two back-up drivers for the Senior Center, Donna Blatchley? and Jack Riddle. Donna is listed on the Senior Center insurance policy. Donna has a new job and might not be available.

Meeting adjourned at 1:55 PM

Approved

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