

*Wales Historical Commission*  
*Wales, Massachusetts 01081*

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## Meeting Minutes

Date: Thursday, October 21, 2021

Time: 4:30 PM

Location: 3 Main Street, Old Town Hall First Floor Museum

Present: Rebecca (Becky) Smith, Lynn Greene, Robyn Chrabaszcz, Rod Kincaid; Public - Ann Chrabaszcz, Ella Gregory

Members Absent: Therisa (Terry) Tringali.

**Call to Order:** The meeting was called to order at 4:36 PM.

### Meeting Minutes:

**MOTION:** To approve the amended meeting minutes from the 9/2/2021. Motion made by Chrabaszcz, seconded by Smith. All in favor. Motion Passed

**Correspondence:** No new correspondence.

**Olde Home Day/ Museum Opening – Thank you letters:** Group agreed that Thank you letter should be sent to Ed Morrow for borrowing of his view master, bottles, and other items for the museum opening. Robyn to draft letter.

**Opening museum for events:** Public was in the building on 9/11 event and there was no “museum attendant.” Group would like to have someone in place for when the building is open for outside events to have more traffic in the museum. [Post-meeting note: Veteran’s Day service will be 11/7 at 1pm.]

**Collection sorting / completing it:** Ann & Robyn will continue to work on binders and sorting from home. Most of the inventory has been returned by Lynne who was scanning.

**Accepting donations to the collection:** Group agreed that a donation form is needed (to accept items given to the collection to act as a receipt and transfer of ownership). Ann will provide an example and Robyn will draft a form.

**Funding opportunities:** The Cultural Council deadline is extended to 11/1. The Chair will submit for a grant for additional grant for the following display items: Brass knobs, Brass wire hanging cord (for picture hanging), 3 large hall tables at \$360 each, 1 small hall table at \$271 each, and outdoor signs (approx.. \$2,100).

**Gatehouse:** With the change of leadership at the Highway Dept, the moving of the Gatehouse is no longer urgent. Group will continue to put a plan together – perhaps for capital improvements.

**Decorations:** Terry will work on Christmas decorations, including battery-operated candles in windows again this year.

## NEW BUSINESS

**FY2023 budgeting and planning:** Robyn attended the Capital Improvement Planning Committee (CIPC) meeting for Wales. The committee stated that if capital projects are not on the master spreadsheet, they will not be able to be considered. Group agreed that we need to get on the radar of the CIPC. Items to investigate are:

- Replica front door
- Window Restoration
- Storm windows
- Sealing up the exterior/ critter-proofing

Smaller ticket items to look at for FY2023 budget are:

- Door chime

Robyn has been working to get copies of the current budgets and remainders from Pam to balance the budgets to also see what funds are remaining for FY2022 to use. Group will continue this “wish list” discussion next meeting.

**Requests for information and research:** No requests have come in, but it would be nice to have a form for such requests.

**MOTION:** To adjourn made at 5:37pm. Motion made by Smith, seconded by Greene. All in favor, Motion Passed.

**Attachments/ Handouts:** None.

**DATE APPROVED: November 20, 2021**