**MEETING NOTICE**

**Town of Wales**

The Wales Cultural Council

will meet on Tuesday, December 4, 2018

at 6:30 p.m. at the

Town Office Building, Selectboard office.

Agenda:

a.       Swearing in and Open meeting laws with town clerk’s office staff

b.      Sharing the skills we each bring to the committee and why we want to serve.

c.       Elections

                                                                                                   i.      Chair

                                                                                                 ii.      Secretary

                                                                                                iii.      Treasurer

d.      Identifying tasks to be completed with deadlines, assign members to complete the tasks. Including but not limited to: updating the MCC webpage, complete all required paperwork for the MCC, be sure everyone has read or viewed the MCC training information…

e.      Set the next meeting date and agenda

**The items listed which may be discussed at the meeting are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.**

Posted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date/Time/Location