



# Wales Public Library Board of Trustees

Wales, Massachusetts 01081

---

## NOTICE OF MEETING

Date: Monday, April 1, 2024

Time: 6:00PM

Location: 77 Main Street, Wales Public Library, Second Floor

## Agenda:

Call to Order & Attendance

Review and approve previous Meeting Notes, if any

Review and approve Bills Payable, if any

Correspondence:

1. Pam Leduc email from 3/6/24 regarding minutes from 1/29/24 on reconciliation reports (under Finances)
2. Pam Leduc email from 3/27 on Library expense account reconciliation
3. Email from Library Auxiliary Committee on scholarship application guidance

## UNFINISHED BUSINESS

■ Updates on Unfinished Business, if any

- o Building Issues
- o Library Policies & Procedures
- o Strategic Plan 2015-2020

■ Director's Updates

- o For Trustee Reference: Payroll submissions for the previous months
- o Building Issues

## NEW BUSINESS

■ Any other New Business and/or Public Comments

■ Physical, operational and budget impacts of moving the municipal library operation into the elementary school building, per BoS and Capital Improvement Planning Committee

■ Employee evaluations process, job descriptions

■ Staffing

## Adjourn

The items listed which may be discussed at the meeting are those reasonably anticipated by the Board of Trustees. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the

extent permitted by law.