

**SELECT BOARD MEETING
EXECUTIVE SESSION MINUTES
Monday, January 13, 2020
Office of the Select Board, 1st Floor
3 Hollow Road, Wales, MA**

Members Present: Chairman William Matchett III; Vice Chairman Michael Valanzola; Clerk John Grasso

Others Present: Pamela Leduc, Executive Secretary

Chairman Matchett called the Executive Session to order at 7:20 pm.

2. TO CONDUCT STRATEGY SESSIONS IN PREPARATION FOR NEGOTIATIONS WITH NON-UNION PERSONNEL OR TO CONDUCT COLLECTIVE BARGAINING SESSIONS OR CONTRACT NEGOTIATIONS WITH NON-UNION PERSONNEL.

Ms. Leduc provided the Board with a copy of her employment agreement. Ms. Leduc and the Board discuss the need for a contract amendment to implement a formal performance review process. Ms. Leduc suggests that she provide the Board with a weekly report to improve communication. Board members provide Ms. Leduc with their top five (5) priorities requiring her attention:

- Legal counsel
- Health insurance
- IT capital plan
- Phone system
- Hiring procedures

The parties agree to forego a formal contract amendment at this time.

EMERGE FROM EXECUTIVE SESSION

Motion 011320-01ES by Selectman Valanzola; seconded by Selectman Grasso; to exit Executive Session at 8:17 pm and resume Regular Session. Selectman Grasso – yes; Selectman Valanzola – yes; Chairman Matchett – yes.

Respectfully submitted,

Pamela A. Leduc

Executive Secretary