

**SELECT BOARD MEETING
REGULAR SESSION MINUTES**

Friday, April 5, 2019

Office of the Select Board, 1st Floor
3 Hollow Road, Wales, MA

Members Present: Chairman Ed Boyce; Vice Chairman James Whalen; Clerk William Matchett III

Others Present: Pamela Leduc, Executive Secretary

Chairman Boyce called the meeting to order at 5:16 pm.

NEW BUSINESS

Review and approve Police Chief Job Description

Motion 040519-01 by Selectman Whalen; seconded by Selectman Matchett; to approve the job description, Chief of Police, as recommended by Ms. Leduc. The motion passed unanimously.

Discuss and approve Police Chief recruitment process: Chairman Boyce advises that the Finance Committee has rejected the Select Board's recommendation for funding the Police Chief's salary at \$24,000 for FY20. Given that this issue will not be decided until town meeting, Ms. Leduc recommends including "salary commensurate with qualifications and experience" in lieu of stating a salary or salary range in the job posting. Posting locations to include Mass Municipal Association (MMA) online and/or The Beacon, Mass Chiefs of Police Association, New England Association of Chiefs of Police (NEACOP), Town Offices, Senior Center, Library, post office and the website.

Motion 040519-02 by Selectman Whalen; seconded by Selectman Matchett; to advertise the Chief of Police position with a Thursday, May 2, 2019 at 3:00 pm submission deadline. The motion passed unanimously.

Motion 040519-03 by Selectman Whalen; seconded by Selectman Matchett; to authorize the Executive Secretary to spend up to \$500 from Selectmen Expenses to advertise the Chief of Police position. The motion passed unanimously.

IT Assessment: Ms. Leduc advises that she, along with the Town Clerk, Town Treasurer and Tax Collector met with a representative from Uptime Network Technologies, Inc. to discuss their interest in conducting an IT assessment of the Town's technology infrastructure for the purpose of applying for grant funding to address the same.

Motion 040519-04 by Selectman Whalen; seconded by Selectman Matchett; to authorize the IT assessment by Uptime Network Technologies, Inc. and to request the use of the \$5,000 balance in unrestricted DLTA grant funds on deposit with Pioneer Valley Planning Commission (PVPC) to pay for it. The motion passed unanimously.

OLD BUSINESS

Police Chief Search Committee

Motion 040519-05 by Selectman Whalen; seconded by Chairman Boyce; to appoint Selectman Matchett as the Select Board's representative on the Police Chief Search Committee. The motion passed unanimously.

Motion 040519-06 by Selectman Whalen; seconded by Selectman Matchett; to establish a Police Chief Search Committee comprised of the following members: Fire Chief John Croke, Road Commissioner Bruce Cadieux, Selectman William Matchett, Holland Police Chief Bryan Haughey, and three (3) residents. The motion passed unanimously.

Library ADA Compliance: Ms. Leduc provided a brief overview of the process required to undertake the project. Unanimous consent was given to proceed with contacting Jalbert Engineering, Sturbridge, MA to conduct a site assessment.

ADJOURNMENT

Motion by Selectman Matchett; seconded by Selectman Whalen; to adjourn the meeting at 6:05 pm. The motion passed unanimously.

Respectfully submitted,

Pamela A. Leduc

Executive Secretary