

Select Board Meeting Minutes
Monday September 14, 2020 @ 5:30 P.M.
Office of the Select Board, 1st Floor
3 Hollow Road, Wales, MA

Members Present: Chairman - William Matchett III, Vice Chair - Michael Valanzola, Clerk Selectman John Grasso

Others Present: Pamela Leduc - *Executive Secretary*, Leis Phinney – *Town Clerk*, John Croke – *Fire Chief*

Executive Session

2. to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel.

Town Clerk – Leis Phinney and Executive Secretary – Pam Leduc

Chairman Matchett called the meeting to order at 5:30 P.M.

Selectman Matchett delivers the Pledge of Allegiance and Governor Baker's Order

New Business

Vote to authorize the utilization of services of Town Counsel pursuant to the Town Counsel Access Policy; Building Commissioner (6 Laurel Lane), Conservation Commission (6 Laurel Lane), Executive Secretary (30 Woodland Heights)

The Board of Selectman, Executive Secretary and Treasurer discuss the potential leach field and well issues regarding the new owners of 30 Woodland Heights.

Motion 091420-01 by Selectman Valanzola (30 Woodland Heights), Seconded by Selectman Grasso

No discussion, all in favor.

The Building Inspector issued an enforcement order for 6 Laurel Lane. The work being done was approximately 53 ft. from the waterline, which did not coincide with the explanation of work on the building permit application therefore it was deemed in violation because construction was not within the buffer zone. Conservation Commission issued a cease and desisted order under the wetland protection act.

The Board of Selectman requested a copy of the original permit and would like to consult with the Building Inspector at the next scheduled Board of Selectman meeting.

Old Business

COVID-19 update/discussion/action plan – Redline Proposal

Chief Croke met with Redline to review monthly payments for the decontamination and sanitation monthly, with the possibility of using C.A.R.E.S. Act funds. In order to use that money, all expenses would need to be listed and entered into agreement by December 31, 2020. Chief Croke feels that this monthly service to town buildings, town vehicles and the school would be a great service and use for a

portion of the C.A.R.E.S. Act money. Especially, since the town would not typically have the budget capability to use such services.

The Board of Selectman discuss what the state is requiring and what the routine sanitation would be at the school.

The Executive Secretary would like to utilize funds from the C.A.R.E.S. Act to provide laptops with docking stations for all department heads, rather than utilizing the money that was appropriated by the Capital Improvement Program, allowing that money to be reallocated.

Motion 091420-02 by Selectman Valanzola to approve the Redline proposal for the initial sanitation of the Fire Station's gear and vehicles, Library, Senior Center, and Town Offices, then being on call for future services, Seconded by Selectman Grasso

No discussion, all in favor.

New Business

Vote to accept the Center for Tech and Civic Life COVID-19 Response Grant on behalf of the Town Clerk, in an amount to be determined, for the purpose of funding additional election staff, voter education and election administrative needs; and to authorize the expenditure of funds without further appropriation

The Board of Selectman would like more information/explanation about the use of this grant before making a vote.

Vote to open the warrant for Special Town Meeting to be held on Wednesday, October 21, 2020 at 7:00 PM and to close the warrant on Thursday, September 24, 2020 at 3:00 PM

Town Council needs to review specific articles on the warrant: 21D bylaw, marijuana bylaw, road commissioner articles and 2021 Budget.

Motion 091420-03 by Selectman Valanzola, Seconded by Selectman Grasso

No discussion, all in favor.

Vote to approve the July 31, 2020 Regular Session Meeting Minutes

Motion 091420-04 by Selectman Grasso, Seconded by Selectman Valanzola

No discussion, all in favor.

Old Business

Review and vote to approve Estimate #6218476 from New England Time Solutions, Inc. in the amount of \$638.00 for the purchase of a time recorder and cards for the Highway Department

Motion 091420-05 by Selectman Valanzola, Seconded by Selectman Grasso

No discussion, all in favor.

The Executive Secretary and the Board of Selectman discuss email correspondence from trustee's along with correspondence about Senior Center. The Board of Selectman request proposals for snow removal for town buildings.

Selectman Matchett makes a motion to adjourn at 7:18 PM.

*Minutes were transcribed by **Sarah Ryan – Assistant Town Clerk** via DVD*