Select Board Meeting

Town of Wales, Massachusetts

**Minutes** September 4, 2018-Approved

3 Hollow Road, Wales, MA

**Members Present:** *Chairman, Ed Boyce (EB), Vice-Chair, James Whalen, Clerk, William J Matchett III (WM)*

**Others Present:** *Executive Secretary- Todd Szabo (TS) Leon Givner (LG), Rodney Kincaid (RK), Becky Smith (BS), Nicole Croteau (NC), John Croke (JC), Gina Roy (GR)*

EB called the meeting to order at: 5:07 P.M.

The Board approved to discuss the agenda items out of order, without objection.

EB entertained a motion to go into executive session for the purposes of Reason #3

**\*Motion-09042018-1** JW made the motion to enter into executive session for the purposes of reason #3 and **Seconded By:** WJMIII

**Roll Call:** **Boyce**: Yes **Whalen**: Yes **Matchett**: Yes

**\*Motion-09042018-2** EB made motion to come back in open session at 5:51 P.M. **Second By:** WJMIII

**Roll Call**: **Boyce**: Yes **Whalen**: Yes **Matchett**: Yes

Old Business:

* **Olde Home Day:**

**\*Motion-09042018-3** JW makes a motion to recognize NC with Certificate of Appreciation for her efforts in bringing to fruition Old Home Day

**Second by:** WJMIII Vote: **All in Favor Discussion:** None

EB and JW recognized NC for the great success that Olde Home Day was, as well as, the interest in town to make this a yearly event, NC’s leadership and fiscal prudence.

* **Library Repairs:**

JW summarized his interactions with PVPC and Steve McCalister, PVPC Architect, who felt the ramp might not need to be demolished and that there are possible funds available through CDGB; but in order to receive the grant, the building would have to be kept 30% below assessed value.

* **Executive Secretary Job Description Approval:**

JW presented the Broad with a proposed draft for the posting.

**\*Motion-09042018-4** WJMIII made a motion to accept the draft, as submitted. **Seconded By:** EB Vote: **AIF** **Discussion:** None

New Business:

* **PVPC Community Development Block Grant- CDF Contract:**

**\*Motion-09042018-5** WJMIII made a motion that the Chair can sign the CDBG-CDF Contract. **Seconded By:** JW Vote: **AIF Discussion:** None

* **Senior Center Repairs and Maintenance:**

**\*Motion- 09042018-6** WJMIII made a motion authorizing New England Specialized to complete floor cleaning, carpet cleaning, and to strip the floors at the Senior Center, in addition to, submitting payment in such time (10 Days) to obtain a 3% percent discount on the order. **Seconded By:** JW Vote: **AIF Discussion:** None

GR spoke about the benefits of upgrading to MySeniorCenter; which would eliminate the need for written records, reduce man hours spent on paperwork, show what services seniors are utilizing, and maintain accountability with regard to staffing hours and productivity.

* **Repair of Firehouse:**

JC spoke about the need to fix firehouse’s siding and roofing, as the building has not been repaired since 1976. Additionally, a fallen tree previously damaged the building.

**\*Motion-09042018-7** WJMIII made a motion to fix the façade and roof of the firehouse by encumbering no more than $22,000 dollars out of Building Maintenance. **Seconded By:** JW Vote: **AIF Discussion:** JW made a friendly amendment stating as long as the contractors used have up-to-date insurance and licenses.

* **Bleachers Behind School:**

**\*Motion-09042018-8** JW made a motion to expend $3,224.21 dollars from the Norcross Gift Account for the purposes of purchasing bleachers at the ball fields. **Seconded By:** BJWIII Second Vote: **AIF Discussion:** None

* **Discussion of Town Owned Properties:**

RK and BS spoke with the Board about the situation concerning 2 Debbie Street, other parcels owned by the town that would seem ideal to sell, and the fact that the Registry of Deeds has no record of the acceptance by the town of 8 Haynesville Rd. parcel from 1951.

**\*Motion-09042018-9** JW made a motion to send 8 Haynesville Road to the Conservation Commission, as to evaluate the viability of the property for parking and the liability of the covered well on the property. **Seconded By:** WJMIII Vote: **AIF Discussion:** None

* **Emails for Selectmen:**

**\*Motion-09042018-10** JW moved to contact Kumon and inquire about dedicated email accounts for elected officials. **Seconded By:** WJMIIIVote: **AIF** **Discussion:** None

* **Crumbling Concrete:**

JW stated that on September 17, 2018 at 7 P.M. Massachusetts Crumbling Concrete Forum, Memorial Hall in Monson, Massachusetts. JW stated he would try to attend the meeting and encouraged others to attend, as it is a very important issue.

**Mail:**

JW stated that Massachusetts Division of Wildlife has a grant opportunity available until October 17, 2018.

**\*Motion-09042018-11** JW moved that the grant information be sent to the Conservation Committee. **Seconded By**: WMIII Vote: **AIF** **Discussion**: None

**Approval of the minutes:**

**\*Motion-09042018-12** JW moves to accept the August 21, 2018 minutes as amended. **Seconded By:** WJMIII Vote: **AIF** **Discussion:** None

**\*Motion-09042018-13** JW moved to adjourn meeting. **Seconded By:** WJMIII

Vote: **AIF Discussion:** None

The meeting adjourned at 7:30 PM.