

MINUTES OF THE PRELIMINARY SCREENING COMMITTEE

Date: Wednesday, November 14, 2018

Time: 6:30PM

Location: Wales Town Offices

RECOMMENDATION FOR HIRING EXECUTIVE SECRETARY

Meeting opened at 6:37pm with the following members of said committee: Leis Phinney (Chair), Lynn Greene (Clerk) and William (Bill) Matchett (Member)

Motion made to enter Executive Session under MGL c30A, SEC 21(a) Reason 8: "To consider or interview applicants for employment by a preliminary screening committee, if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants. This shall not apply to any meeting regarding applicants who have passed a prior preliminary screening." The committee does not anticipate returning to open session at the end of the meeting.

Vote to enter Executive Session: Bill Matchett: Yes Lynn Greene: Yes Leis Phinney: Yes

After discussing the 35 resumes that each member had previously reviewed, each member of the committee presented who they chose for their 5 best picks. Each member had picked the same 4 candidates, and 2 members had picked the same fifth; other member did have that candidate chosen but it wasn't in the top 5 but did agree to accept as candidate. The committee's recommendations were for the following candidates numbers: #16, #28, #24, #4 and #26.

The members of committee then discussed each candidate and their qualifications and said committee agreed to list the most qualified in the following order:

#28, #4, #24, #16 and #26. Leis made a motion to present the Board of Selectmen with these numbers in the above qualifying order; Motion 2nd (William) and approved by all of committee.

Leis made a motion not to release minutes until executive secretary position has been filled; Bill-yes, Lynn-yes and Leis-yes

Motion made and 2nd to adjourn at 6:57pm All in favor