

Wales Planning Board
Meeting Minutes
1/23/17

PRESENT: Keith Hood; James Whalen; Danelle LaFlower, Amy Sacco

ABSENT: Bill Matchett

Guests: N/A

The meeting was called to order at 6:06 p.m.

Keith made a motion for James to serve as acting chair in Bill's absence. Danelle 2nd; all in favor.

James made a motion to accept the minutes from 1/9/17. Danelle 2nd; all in favor.

Cable Access stipend: Keith brought up the \$25 stipend to Wales Cable Access for taping planning board meetings, as previously decided on at the 1/9/17 planning board meeting. Keith mentioned that he briefly spoke with Leon Givner and that Leon will have to bring this item up to the cable access board for approval.

Thank-you notes: James brought copies of the two thank-you notes he drafted for the Lt. Governor and Secretary Ashe for the board to review (for their work with the PVPC Technical Assistance program). The board approved the letters and James will send those to Amy Sacco to print on letterhead and then the board will sign them at the next planning board meeting (2/13/17). Keith noted he prefers his name to be written as Keith A. Hood.

Dispensary Draft: James shared that he reviewed the suggestions by Wales community member Howard Whyte. James shared that the proposed by-law must comply with the state and federal by-laws and that Whyte's suggestions could contradict those. Further discussion is planned for the public hearing to take place after the 1/23/17 meeting.

PVPC: James received a call from Pattie at the Springfield, MA PVPC office. He was informed that Larry Smith from PVPC has been assigned to work with the planning board. Larry has inquired about the board's plan to review specific locations in town where solar could be placed. Danelle suggested that she is able to help with GIS once we know if that is part, or not part of, the assistance the board is to receive from PVPC. (If the board is to receive a certain amount of hours from PVPC then Danelle could help with GIS to free up more time with PVPC in other areas.)

The board addressed an email that was received by the clerk from Bob Marchand (Wales community member) seeking assistance with a dealer's license. The email was forwarded to Bill Matchett prior to the meeting. Bill replied to the board that he would contact Bob and shared the steps that Bob would need to follow.

Clerk vacation: Amy Sacco shared with the board the days in February that she would be away for vacation (2/15-2/28). Notices will be placed in the building; an email to Ed Boyce will be sent to update the planning board website. Amy confirmed that she will check emails and voice mail while away.

Mail reviewed.

James made a motion to adjourn the meeting. Danelle 2nd.

The meeting adjourned at 6:25 p.m.