

Wales Planning Board  
Meeting Minutes  
August 22, 2016

PRESENT: Keith Hood, James Whalen, Danelle LaFlower, Amy Sacco

ABSENT: Bill Matchett

GUESTS: Brian McNally; Mark Campbell

The meeting was called to order at 7:00 p.m.

Keith made a motion for James to sit as acting chair

Danelle seconded

All in favor

Reviewed meeting minutes from 8/8/16. Danelle mentioned adding the full name of "Lauren Smith" rather than "Smith" to the minutes.

Keith made a motion to accept the minutes as amended; James seconded; all in favor.

Brian McNally of Brimfield attended meeting to submit ANR to split lot 1 and on Main Street in Wales (no street number provided).

Keith made a motion to approve ANR; James seconded; all in favor.

Chapin/Walker Road:

The board asked Amy Sacco to check with the building inspector to see if they received a copy of the special permit.

Mark Campbell of Brimfield attended meeting to ask about a right-of-way on his property in Wales. James explained that a ROW is decided at a town meeting and the steps Mark should take (signed petition to add item to the town warrant; town clerk is able to give further guidance on this process; Mark will also meet with BOS at their 8/23/16 meeting).

Ethics Training:

Amy Sacco reminded the board that they need to complete this training and present their certificate to the Town Clerk.

PVPC Open Seat:

James expressed interest to serve as the Wales representative. Danelle nominated James; Keith seconded; all in favor.

PVPC next steps:

James made a motion to table the discussion until after he attends the 10/27/16 PVPC meeting so he can share what he learned. Danelle seconded; all in favor.

Roads list:

Danelle continues to research the Wales Roads List.

The Board asked Amy Sacco to research how far back the meeting minutes go and to pull up old minutes if able to. The Board also asked her to review old town annual reports and research the roads list if provided.

**Marijuana Dispensary:**

James presented a draft document to the members of the board. Board discussed how to proceed. Keith made a motion to have a future discussion with the Chief of Police and Fire to then plan for a future public meeting. James seconded; all in favor.

**Meeting frequency:**

Board reviewed that the PB approved to meeting monthly starting in September (2<sup>nd</sup> Mondays; 7:00 p.m.); Board asked Amy Sacco to notify Bill Machette since he was not present.

**Affordable Housing Development Awards:**

James shared an article and suggested that the PB adds this type of information into the town meeting report – to keep people aware of changes in local towns in MA.

Vouchers signed/mail reviewed

Keith made a motion to adjourn the meeting; Danelle seconded.  
Meeting adjourned at 8:01 p.m.