

Wales Library Board of Trustees
July 18, 2016

Attendees: Nancy Baer, Kimberly Bready, Carolyn Boehne and Keri Pitcher

The following was prepared by Kimberly Bready. Bracelet

Minutes: Last months were accepted by the Board.

Bills: Several bills reviewed and paid. Itemized as follows.

A.

| | |
|--------------|------------------|
| PSI Clean | \$8444.00 |
| Total | \$8444.00 |

State Aid \$6827.75

Parker Trust 400.00

Library Expense 1216.25

B.

| | |
|----------------------------------|-----------------|
| Jeff Wasiluk (May and June 2016) | \$ 50.00 |
| Midwest Tape | 187.95 |
| Baker and Taylor | 174.55 |
| Ingram Library Services | 106.88 |
| Total | \$519.38 |

Wright Trust

Nierozinski Trust

C.

| | |
|----------------------------------|------------------|
| CWMars (membership dues) | \$1501.00 |
| CWMars (overdrive, e-books etc.) | 385.00 |
| Slim's Sewer Service | 390.00 |
| Total | \$2276.00 |

Library Expense

D. Regular Payroll

| | |
|--------------|------------------|
| Director | \$ 767.00 |
| Librarians | 422.62 |
| Custodian | 32.73 |
| Total | \$1222.35 |

Salary Expense

E. FY 2016 Cleaning Hours

| | |
|-----------------------|------------------|
| Nancy Baer (10 hours) | \$ 150.80 |
| Total | \$ 150.80 |

To be reimbursed by Town of Wales.

F. FY 2017 Cleaning Hours

| | |
|---------------------------------|------------------|
| Nancy Baer (22 hours) | \$ 337.48 |
| Karen Beaulieu (20.5 hours) | 254.82 |
| Christine Pourmand (24.5 hours) | 267.30 |
| Total | \$ 859.60 |

Salary Expense

G.

| | |
|--------------|-----------------|
| Grainger | \$ 424.75 |
| Nancy Baer | 50.00 |
| Total | \$474.75 |

Town of Wales Building Maintenance FY16

Note: Town of Wales has agreed to pay for vacuum, dehumidifier, flooring in childrens' room, entrance mats, laundry, cleaning products, labor of library staff over usual working hours, party and dump receipts.

Building Program: Keith Hood of the Town of Wales Planning Board has offered to help in writing the Building Program and Construction Grant.

Mold: Jeff from PSI had come back and adjusted "Final Scope of Work" to offset and itemize everything that he completed.

Since the cleaning, the situation is under control. The entire building was cleaned by the staff and 13 additional volunteers. Keri will put together a letter and post on Facebook.

Upcoming Board Meetings:

2016

- August 15
- September 12
- October 11
- November 7

2017

- January 3
- January 30
- March 27
- April 24
- May 22
- June 19