



Town of Wales Fire Department

3 Hegan St. Wales, MA 01081

Chief John S Croke IV

Deputy Chief Matthew Greene

Firefighter Job Description

Job Title: Firefighter

Reports To: Fire Lieutenant

Prepared By: John S Croke IV

Prepared Date: September 18, 2023

Scope:

Under the direction of a Fire Lieutenant, the Firefighter is responsible for combating, extinguishing and preventing fires, and the saving of life and property. A Firefighter is responsible for rapidly and efficiently performing various duties under emergency conditions frequently involving considerable hazard. The Firefighters work includes routine duties in the maintenance of firefighting equipment and fire department property. This individual reports to their company officer or other Lieutenant in the absence of theirs and is responsible for carrying out the specific orders and directions as received from a superior officer in the normal course of maintenance duties and in firefighting. Considerable independence of judgment and action is allowed in circumstances of extreme urgency where referral to a supervisor for instruction is not possible.

General:

The list of essential functions, as outlined below, is intended to be representative of the tasks performed within this position. The omission of an essential function does not preclude

management from assigning duties not listed below if such functions are a logical assignment to the position.

- A.** Responds to fire alarms, deploys and connects hose lines, holds nozzles and directs water streams, raises and climbs ladders, uses chemical extinguishers, forcible entry tools, axes, power saws and other firefighting type equipment.
- B.** Ventilates fire to release heat and smoke, places salvage covers to prevent water damage and prevents fire from rekindling.
- C.** As assigned, drives, and operates motorized firefighting equipment.
- D.** As assigned, receives and records telephone fire alarms and other emergency calls and assists in dispatching proper apparatus and equipment during extended outages at the C8 dispatch center.
- E.** Performs various maintenance tasks on apparatus, equipment, and station fixtures.
- F.** When assigned, and under the supervision of qualified personnel, performs routine fire inspections or follow up inspections, and related clerical duties as required.
- G.** Performs public education duties or related work under the supervision of the Life and Safety Officer.
- H.** Any such duties as from time to time that may be prescribed by the administration.

Required Knowledge, Skills and Abilities:

- A.** Training and certification as Firefighter I/II must be enrolled within one year of appointment, ICS100,200, CPR and BLS certified.
- B.** Thorough knowledge of the operation of all apparatus and equipment and modern methods used in combating, extinguishing and preventing fires and rescue work.
- C.** Knowledge of all fire department running cards, policies and standard operating guidelines.
- D.** Knowledge of the routine maintenance of equipment.
- E.** Knowledge of building construction and related codes, electric power codes, hydraulics and the locations of hazardous occupancies in the Town of Wales.
- F.** Basic mechanical aptitude.
- G.** Knowledge of water systems and dry hydrant locations.
- H.** Agility and strength to do prolonged and arduous work under adverse conditions.
- I.** Ability to react quickly and remain calm under stress and strain.
- J.** Ability to understand and follow oral and written instructions.
- K.** Ability to establish and maintain effective work relationships with, superiors, fellow employees and the public.
- L.** Skill in the operation of all firefighting and rescue equipment including motor vehicles.
- M.** Interest and willingness to assist in community efforts throughout the Town of Wales.