



## **Town of Wales**

### **Finance Committee Meeting Minutes**

Thursday 4/21/20 @ 7:00 PM

Open phone meeting via GoTo

Members attending: Keith Davis(KD), Roy Lainson(RL), Jillian Mustion(JM)  
Shanon Grasso(SG)

**Called to order at 7:07PM**

### **New Business**

#### **New Reserve requests – Three**

- Discussion was held on the two reserve requests from the highway department. One was for \$2,500 for machine repair but there are no quotes, invoices, or information on what needs to be done to what equipment. The other reserve request is for \$3,000. This request has no information why this request was submitted. Both requests were conditionally accepted pending the finance committee chair receiving appropriate information for justification. Roy made the motion, Shannon seconded, passed unanimously.
- Discussion was held on the reserve request from the fire department for vehicle maintenance. Chief had warned finance committee in mid-March one of the fire vehicles may need maintenance. The motion to move \$3,000 was made by Roy, seconded by Shannon, and passed unanimously.
- Discussion was held on the FY21 budget, including the changes the BOS made since our combined meeting ~The custodian for the library, town hall, and senior center have been combined. ~The 2% annual increase for the conservation clerk had not yet been applied. ~The planning board clerk line item received a 2.25% increase to bring them to minimum wage. ~Police wages were increased by \$5,000 to cover the SRO the school had cut. Chief's increase is due to a COLA

increase in the contract he negotiated with BOS. ~Fire members wages were not increased since the fire clerk is now an official line item. The engineer line item was increased to reflect the additional duty of mechanic. This additional duty has been added to that position's job description. ~Inspector's clerk increase is to bring that position to minimum wage. ~Highway payroll increase is due to a 25 cent increase per hour for holding a CDL license that had not been previously accounted for by the department head. BOS decided to reinstate the commissioner's clothing allowance they had previously removed. ~ Cemetery maintenance moved to highway. ~Senior center cook line item increased to bring position to minimum wage. ~ Library line item was decreased to minimum required by contract per discussion with BOS. ~ The line item for 32B was not decreased due to negotiations not going as BOS expected. ~Funds for the interest on the new police cruiser will come from capital fund. ~ Local receipts were increased due to difference in the estimated amounts. ~Executive secretary advises the finance committee the snow & ice deficit will be covered by unspent line items from FY20. Transfer station deficit may also be covered, pending a review of that department.

- A vote was held to approve the budget. Keith made a motion to accept, Shannon seconded, the vote passed unanimously. A vote was held to accept the warrant. Roy made the motion, it was seconded by Keith, and passed unanimously. A vote was held to advance the finance committee's annual letter to the town. Keith made the motion, Roy seconded it, and it passed unanimously.

Meeting adjourned: 8:45pm

Reserve balance before meeting: \$22,460

Reserve balance after meeting: \$13,389.10