



## **Town of Wales**

### **Finance Committee Meeting Minutes**

Thursday 2/27/20 @ 7:00 PM

Wales Town Hall

Members attending: Keith Davis(KD), Roy Lainson(RL), Jillian Mustion(JM)  
Shanon Grasso(SG)

**Called to order at 7:02PM**

### **Old Business**

Review/approve prior meeting minutes: see below

### **New Business**

#### **New Reserve requests – Two: see below**

- Approve meeting minutes covering the 2/20/20 meeting. Keith made a motion to accept which was seconded by Shannon and the motion passed unanimously.
- Discussion was held on upcoming meetings: The finance committee will be meeting on 3/12/20. Members of this committee plan to attend the 3/21/20 budget and breakfast with the BOS. A joint BOS and finance committee meeting will be held on 3/23/20. The annual open budget meeting will be 4/2/20.
- Discussion was heard on the police department's budget request from Chief Dessert. The funds formerly requested for furniture and technology are being removed since they will be handled out of FY20 funds. The increase in the IMC is moving from the basic records to the more in depth admin version of the software. The increases in police equipment come from two major requests: 1) to outfit the chief's vehicle with all the communications of a patrol vehicle and medical equipment 2) replacement of TASER units that will no longer be supported by the manufacturer. The increase in officer wages is due to an increase in requested patrol time and to not utilize patrol time for training. The committee suggested the chief look into a laser printer due to the cost of the ink the current printer requires.

The increase in phone lines is so the chief, the office, and the computers in the three vehicles all have dedicated lines. The committee suggested the cost of new tires for the Expedition be removed from the vehicle maintenance budget since this vehicle is up to be replaced. Chief would like to keep the expenditure since he would like to take over this vehicle as the chief's vehicle and relegate his current vehicle to an office vehicle position in the fleet. The increase in uniform allowance is due to the cost of uniform components.

- New Reserve Requests:
  - 1) \$8,999 was requested by the fire department to replace the jaws of life tool. This would have left a balance in the equipment account so the committee decided to only transfer the amount required to purchase the equipment and nearly zero out this account. A motion was made to transfer \$4,229 to the fire department by Keith, seconded by Roy, and the vote passed unanimously.
  - 2) Money was requested by the fire department to pay additional vehicle maintenance above what was already budgeted. The amount requested would have left a balance in the vehicle maintenance account so the committee decided to only transfer the amount required to pay the current bills and nearly zero out this account. A motion was made to transfer \$5,811 to the fire department by Keith, seconded by Jillian, and the vote passed unanimously.
- Discussion was held on the capital plan meeting Keith attended. The FY21 portion has grown from \$70,000 to \$139,000. This increase is due to the increased cost of replacing the police cruise, highway department truck, and fire truck. The required technology updates did not qualify for the hoped for grant so the town will bear that full cost. The senior center is writing a grant for its roof repairs. Town hall, library, and highway garage all need building funds.
- Discussion was held on the YTD numbers of the transfer station.

Meeting adjourned: 9:47pm

Reserve balance before meeting: \$37,500

Reserve balance after meeting: \$27,460