

# Town of Wales

## Finance Committee Meeting Minutes

Wednesday, January 10, 2018 @ 7:00 PM

Town Hall, Selectmen's office

In attendance Keith Davis, Nicholas Jorge, Roy Lainson, Kimberly Jorge

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### Call to Order at 7:01pm

#### Prior meeting minutes

Motion by Nick to approve the meeting minutes from 12/14/2017

Seconded by Roy

All in favor

The motion passed unanimously

#### Meeting with the Recreation Department representative Nicole Croteau

Recreation department: the \$1,000 for personalized shirts is no longer being requested. Representative Nicole Croteau from the recreation department states that they will fund this through the player enrollment fee. With respect to the goal netting, the Finance Committee discussed the possibilities of replacing the entire goal posts or replacing the netting. The netting is damaged and the goal posts are not on wheels so they are difficult to transport. Goal posts would be upwards of \$3,000 for each of the two sets required. The smaller nets will be purchased out of the recreation department's revolving account. However they are requesting that the second set be funded through the budget. This would be a one time cost. This Finance Committee will revisit this discussion once more information is available about the FY19 budget.

#### Reserve request

The highway department has a broken plow truck. There is currently only \$1,500 left in the vehicle repair line item. The amount requested is \$20,000. Approximately \$14,000 is needed for the repair. The requested \$20,000 would provide enough funding to cover the repair plus some additional expenses and leave "a small amount of working funds" for the rest of the fiscal year. This would be a significant percentage of the reserve account and the Finance Committee discussed coming to a more conservative number that would still cover the repair and leave working funds in the line item.

Motion by Roy to move \$17,000 from the reserve to machine repair

Seconded by Kimberly

All in favor

The motion is approved unanimously

#### Budget submissions

Highway department: wants to create a new \$5,000 small equipment purchase line item. This would be for small items such as signs. He anticipates needing to purchase a new plow prior to the next winter season. Requests \$8,000 for vehicle maintenance. He also requests \$13,880.16 for transitioning his seasonal employee to full time. This position was full time 12 years ago. Roy will investigate the additional costs of a full time employee in terms of benefits. The highway payroll line item requested increase is based on the previous union contract.

Fire department: the chief salary line item request reflects a 41.9 percent increase over FY18. Included in the budget request is a newly created assistant chief position for \$2,349.12. A representative from the Fire Department will come to the Finance Committee in March to discuss his budget request. The creation of new positions is out of the scope of our practice. Roy will reach out to the Board of Selectmen to determine whether this new position is to be created. This budget request also includes an additional \$4,000 for new equipment. Further discussion will be had on this budget request in March.

Adjournment

Motion by Roy to adjourn at 8:25pm

Seconded by Nick

All in favor

The motion passed unanimously

**The meeting adjourned at 8:25pm**

Reserve

Beginning \$29,897

End of meeting: \$12,897