

Planning Board- Meeting Minutes

Town of Wales

5/26/2022 3:00 PM

Present: Jason Oney (**Jason O.**) *Board Member*, Danelle LaFlower (**Danelle L.**) – *Board Member*, Sarah Ryan (**Sarah R.**) – *Board Member/Clerk*,

Public Attendance: No public attendance

Jason O. opens the public meeting at 3:00 PM.

New Business:

Agenda Item: 67 Main Street- Discuss status of special permit application

Sarah R. explained to the board that she had made several attempts via email and phone messages to contact the applicant, Wendy Aquino regarding her application. On Tuesday the 24th, 2022 a phone call exchange occurred between Sarah R. and Ms. Aquino of the Iron Mermaids. **Sarah R.** explained that the application had not been filled out correctly, applicants address was listed as 67 Main St., no information in site location and no narrative was provided. The board is requesting that the application be filled in correctly and at minimum provide a narrative and a plan that shows the square footage of the building. The planning board typically receives plans that include a narrative with descriptions of the exact day and time use, plans that show the square footage of the building, to help the board determine what the parking requirements are according to Section 7.1.0. of the Wales Zoning Bylaws. Ms. Aquino was under the impression that since she had submitted an application to the Zoning Board of Appeals previously for the change of use that no additional information would need to be submitted to the Planning Board. **Sarah R.** explained that they are separate processes and boards to review, although it may seem repetitive, each permitting process is comprised of different members and have their own process. The board has concerns about the amount of use that is taking place at the building prior to any permits being issued. The board felt that a conversation needed to be had with the zoning enforcement officer regarding the lack of permits obtained while using the building, the clerk will reach out to the Zoning Enforcement Officer.

Motion 052622-01 by Sarah R. to close the public meeting and 3:21 PM, 2nded by Danelle L., no discussion, all in favor.

Roll Call:	Jason Oney-	Yes
	Sarah L. Ryan-	Yes
	Danelle LaFlower	Yes