



Town of Wales
Olde Home Day Associates
3 Hollow Road
Wales, MA 01081
walesoldhomeday@aol.com

Wales Olde Home Day SATURDAY, AUGUST 5, 2023 RAIN OR SHINE

(Please be prepared in case of rain)

Thank you for participating as a vendor as part of the Wales Olde Home Day celebration. The event is scheduled for rain or shine! We ask that you will be prepared for such weather. Please bring items such as: ez-up, umbrellas, chairs, tables, business signs or whatever else you may need to display your items. Please have your items clearly price marked.

We ask that all vendors arrive between 10:00am – 11:00am to unload and organize your booth prior to the start of sales at 2:00pm. The event is located at the Wales Elementary School, 41 Main Street, Wales, MA.

Cars may unload at your site (which will be assigned to you). There will volunteers directing you to your site. We ask that you then park in the vendor designated parking areas, and then come back to set-up. The reason for this is because the foot traffic will be starting at 2:00pm and children will be running around and I would hate for an accident to happen as well as the road being closed.

We are asking vendors to start selling from 2:00pm until 7:00pm. If you need to leave prior, please just let us know so someone can direct traffic / people as you try to load your car. People will be directing traffic / people as you leave at 7:00pm as well.

Thank you again for being part of the day. If you have any questions or concerns, you may call my cell phone anytime.

See you August 5, 2023!

Nicole Croteau
Chairperson for Wales Olde Home Day
774-230-9665



Town of Wales
Friends of Wales
3 Hollow Road
Wales, MA 01081
walesoldhomeday@aol.com

ALL VENDORS MUST FILL OUT FORM A & B

FORM A

General Contact Information

Date Submitted ____/____/____

Business Name _____

Address _____ City _____ State _____ Zip Code _____

Phone _____ Cell _____ E-mail _____

Set Up Information

☐ FOOD ☐ CRAFT ☐ OTHER _____ Number of booths _____

Proof of Liability Insurance for Commercial Uses ☐ Yes ☐ No ☐ Non-Profit Group

Generator Used? ☐ Yes ☐ No Notes _____

Please note: No electrical supply will be available-may use own generator.

Propane Used? ☐ Yes ☐ No Notes _____

Tent Size ☐ 8' x 8' ☐ 10' x 10' ☐ 10' x 12' ☐ 12' x 12' Notes _____

Vehicle Length (Food Vendors) _____

General Comments / Rules

Please provide your own business sign / tables / chairs / coverings / awnings / etc.

Please have prices of items clearly marked.

Please have Fire Chief inspect propane use & fried food oil vendors prior to start of business.
Fee may apply at your expense-See Board of Health Form.

Raffles are prohibited

Alcohol sales are prohibited

Vendors will be allowed to unload vehicles at the site starting at 10:00am and must be ready to open at 2:00 pm until 7:00pm. It is your choice if you would like to stay through the evening. No parking will be permitted on or around your assigned location. See Committee for designated vendor parking area.

Thank you.



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ALL VENDOR MUST FILL OUT FORM B

Saturday, August 5, 2023

Event Held Rain or Shine ~ Sorry No Refunds

Event Information

Where Wales Elementary School, 41 Main Street, Wales, MA 01081
Time 2:00pm - 11:00pm
Set Up 10:00am – 1:00pm

Business Name _____

Address _____ City _____ State _____ Zip Code _____

Phone _____ Cell _____ E-mail _____

Please list the type of Merchandise / Food / Activity Offered (use back of form for additional space)

Please Indicate Booth Type

____ \$50 – Food Vendor / Commercial
____ \$25 – Food Vendor / Non-Profit
____ \$25 – Vendor / Profit
____ \$20 – Vendor / Registered Non-Profit
____ Optional Donation
____ Total Amount Submitted

**Completed Application & Payment must be Submitted by
July 25, 2023**

Make Checks payable to: Friends of Wales
Mail Check & Applications to: Town of Wales Olde Home Day, 3 Hollow Road, Wales, MA 01081

Any questions or concerns please feel free to contact the number above or for immediate assistance, please call Nicole 774-230-9665. Thank you.



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FOOD VENDOR FORM C

Food Service Organizations are to comply with the following:

1. You must file a permit with the **Board of Health along with a copy of your ServSafe and Allergen Awareness Certificates**. Must be submitted at least 30 days prior to the event you will be participating in. This is the responsibility of the Applicant, not OHD Association.
2. Wales Fire Department Regulations require a 5# ABC fire extinguisher must be in your booth. If you are using propane gas you are allowed only to have 20# tank(s). All hoses must be free of leaks (check with water & soap in a spray bottle). All gas fittings are to be free of cracks. Etc. A "K" Agent fire extinguisher is required if you are deep-frying.
3. File an All Vendor Application Packet with Wales Olde Home Day prior to the event.
4. If you have any questions regarding handling of food please contact the Wales BOH.
5. All vendors are required to have hand sanitizer at each booth
6. All vendors are required to wear food-approved gloves when handling food and/or beverages
7. Must have a different individual to handle money / Or NOT USE food preparing gloves
8. **SMOKING** is strictly prohibited at any food booth
9. All Food Safety Guidelines must be followed

I hereby will follow the State & local Board of Health Rules and Regulations and Town of Wales Olde Home Day comments and rules as outlined within this application packet.

Print Name _____ Signature _____ Date ____/____/____

Please feel free to call if you have any questions.

Nicole Croteau, Chairperson

Wales Olde Home Day

774-230-9665

General email: walesoldhomeday@aol.com

Applications can be obtained from the Town website: <https://www.townofwales.net>



Town of Wales Board of Health

APPLICATION FOR A PERMIT TO OPERATE A TEMPORARY FOOD ESTABLISHMENT

Fee: \$15.00

Person in Charge:

Name _____ Phone _____

Address _____

Establishment/Food Vendor:

Name _____ Phone _____

Address _____

Event:

Location _____ Date _____

Foods:

List all food/beverages to be served (may provide a menu)

- All food must be covered at all times during display.
- All food contact services must be sanitized and kept clean at all times.
- All food must be protected from sunlight to prevent temperature elevation.
- All food must be stored at least 6 inches off the ground.

Signature **Date**

Please submit this application, along with your Serve Safe Certification and a check payable to the Town of Wales, then mailed to:

**Wales Board of Health
PO Box 107
Wales, MA 01081
p. 413-245-7571 x. 105 f. 413-245-3186
health@townofwales.net**